

## Workers' Compensation Supplemental Application

Named Insured:	Web Address:					
Insured's FEIN:						
Contact Name and Phone Number						
Inspections: Premium Audit:	<u>    (   )                             </u>					
Claims:						
	Premium Information					
Total Annual Payroll	Premium \$					
Current Year:	<u>riemum þ</u>					
Prior Year:						
Prior Year:						
Prior Year: Prior Year:						
	s and Benefits					
Please provide a detailed description of the operation:						
Years in business? Hours of operation- to # of Shifts -						
Is there a driving/delivery exposure? 🗌 Yes 🗌 No	Radius of operations/travel: <a></a> <50 miles					
If yes, what is frequency: 🗌 Daily 🗌 Weekly 🔲 Other:	Any group transportation of employees?  Yes  No					
Is a PUC/DMV filing required?  PUC DMV N/A						
Are vehicles company owned? 🗌 Yes 🔲 No	If yes, how provided? 🗌 car 🔲 Truck 🗌 Van 🗌 Bus					
If yes, are vehicles taken home? 🔲 Yes 🔲 No	# of employees transported per vehicle					
# Of vehicles? # Of drivers?	# of vehicles used to transport					
Vehicle/fleet maintenance program? 🗌 Yes 🔲 No	Frequency: 🗌 Daily 🗌 Weekly 🗌 Monthly					
If yes, who does the servicing?  Outside vendor  In-house mech	nanics Other:					
Do employees use personal vehicles for company business?  Yes  No	o Do any employees work from home?  Yes No					
Any out of state, international or overnight (within state) travel?	No List the # of employees who live or work out of state:					
If yes, please provide details -	Live Work					
Why/purpose?	·					
Who will travel?						
Where?						
Duration?						
Frequency?						
# of employees: Full time Part-time Seasonal Volunte	eers (Verify number is consistent with the number on Acord App)					
# of W-2's issued – Last year Previous year	How are employees paid? Hourly					
Any day laborers or temporary/employee leasing? Yes No	Piece rate Commission Flat salary					
If yes, please provide details on separate page.						
% of union employees % of non-union	Paid Sick Leave? Yes No					
Actual average hourly wage for employees in governing class \$ /hour	r Paid Vacation? Yes No					
Retirement / Pension plan? Yes No Does employer contribute? Yes No						
Group medical provided?  Yes No	% of employees enrolled					
If yes, name of healthcare provider -	% paid by employer					
Do you use a specific medical provider to treat injured employees? 🗌 Yes 🗌 No						





Are you currently participating in a	MPN (Medical Provider Ne	etwork)? 🗌 Yes 🗌	No				
If yes, please provide the name of	of current MPN:						
CPR training provided?  Yes	No		RTW Program?  Yes No				
# of employees certified?			Does it include salary con	tinuation?  Yes  No			
Has the ownership of the applicable	entity changed within th	e past 5 years? 🔲 Y	es 🗌 No				
If yes, please provide details:							
in yes, pieuse provide details.							
			e Selection - Claims				
Written Application?	Yes No		nire drug testing?	Yes No			
Reference Checks?	Yes No		Accident drug testing?	Yes No			
Pre/post employment Physicals?	Yes No	MVR	Checks?	Yes No			
Orthopedic back testing?	Yes No		o hearing tests?				
Formal job descriptions on file?	Yes No		ou have a formal written accident				
Are personnel files documented for	pre-existing injuries? 🗌 `	Yes No Are	here set procedures for reporting	claims? 🗌 Yes 🗌 No			
Average claim reporting time frame	-	Any	Interchange of labor? 🗌 Yes 🗌				
Is job specific training provided?			yes, please explain Anothe	r business 🗌 Subsidiary			
Employee Orientation Program? Yes No							
If yes, is the orientation 🗌 Ver		d Documented?					
Supervisor to Employee ratio - 🗌 B		6-1 7-1	>7-1				
Subcontractors used? 🗌 Yes 🗌 N	lo If yes, for what pur	pose?					
If yes, are certificates of insurance	ce obtained and kept on f	ile? 🗌 Yes 🗌 No					
Independent contractors used?							
If yes, how are they paid?	099's? 🗌 Other? Please	explain-					
Safet	y Program and Or	ganization – W	ork premises and Enviro	nment			
Are owners active in daily operation	s? 🗌 Yes 🗌 N	o If yes,	are they excluded from coverage?	Yes No			
Active injury & illness prevention pre-	ogram? 🗌 Yes 🗌 N	lo Has los	Has loss control services been performed in the last year?				
Active safety incentive program?	🗌 Yes 🔲 N	o Has Ca	Has Cal/OSHA visited or cited your business in the last year?				
If yes, does it encompass all emp	oloyees? 🗌 Yes 🗌 N	lo If ye	If yes, please provide explanation on separate page.				
What type of incentive?		Are saf	Are safety meetings conducted? Yes No				
Do employees receive safety trainin	g/orientation? 🗌 Yes 🗌	]No If ye	If yes, how often?				
If yes, is the training - 🗌 Formal / Documented 🔲 Informal			Other:				
Do you have a safety director or risk manager?  Yes No Name and title:							
If yes, is the position full time or an additional responsibility of another employee?							
MSDS (Material Safety Data Sheets) available for all chemicals and products used?							
Any material handling exposures?  Yes No If yes, please explain							
Any lifting exposures?       Yes       No       Forklift training provided?       Yes       No       N/A							
If yes, □         25-40         40+         If yes, annual certification?         Yes         No							
If 40+, manual lifting or with assistance? Please explain							
Is all machinery/equipment properly guarded?  Yes No N/A N/A			Any use of Baler equipment?  Yes No				
Written Lock out / tag out / block out procedures in place? Yes No							
Respiratory program in place? 🗌 Yes 🗌 No 🗌 N/A			Are all equipment operators trained/ certified? Yes No N/A				
What is the maximum height at which you will work?			Personal protection equipment provided?  Yes No N/A				



What is used?			If yes, strict enforcement of utilization?  Yes No			
If scaffolding used, does the insured build their own?			What types of PPE?			
Is the building / premises -  Owned or  Leased?			# Of years at current location?			
Condition of premises? 🗌 Excellent 🗌 Very good [	Average		Age of building occupied? year(s)			
	Agricultu	ire - F	arming			
Is harvesting mechanized or manual?						
Do you use contracted labor?  Yes  No	ls h	nousing	provided? 🗌 Yes 🗌 No			
If yes, % of use?		If yes, #	≠ of employees housed -			
Any seasonal workers used for operations?	No Doe	es all far	rm machinery have safety guards intact? 🔲 Y	′es 🗌 No		
If yes, provide details of when season begins and e	ends, # of seasonal e	employee	es hired, and if same employees used each sea	ason		
Are employees transported by any vehicles on or off the	he premises? 🔲 Yes	s 🗌 No	D If yes, please explain on separate page.			
Any use of pesticides or fertilizers?	Any	y crop dı	usting operations?  Yes  No			
If yes, applications by Employees? Outside	Vendor?	If yes, s	ervices provided by Employees? Outsid	de Vendor?		
Do any family members work in operation?  Yes	No Any	y work o	off premises? 🗌 Yes 🗌 No 🛛 If yes, please e	explain on separate page.		
Dairy Farms:						
What is the size of dairy herd?	Nur	Number of Bulls over 3 years old?				
Does risk grow their own feed?  Yes No I			Does risk deliver any of their own milk products?  Yes No			
Is milking barn – 🗌 Flat? 🗌 Elevated? Pro			Protective Barriers? Yes No			
Average number of milkings per day? Do ar			Do any employees conduct or complete work on sump pumps?  Yes No No			
Are employees allowed to enter stem pipes around lag	goon? 🗌 Yes 🗌 No	0				
Are proper safety procedures in place for working near stem pipes, lagoons or sump pumps? 🗌 Yes 🗌 No						
Any confined spaces exposures? 🗌 Yes 🗌 No 🛛 If yes, please provide details on separate page – include copy of written procedures and details of						
Confined Spaces Training.						
Automotive Services						
Any towing services provided?	🗌 Yes 🔲 No	Any	y road repair assistance?	Yes No		
If yes, any contract towing?	Yes No		If yes, 24 hour exposure?	Yes No		
Is there a mini-market on premises?			y fueling operations?	Yes No		
If yes, any sales of Alcoholic beverages?	Yes No		y security/surveillance cameras on premises?	Yes No		
Open 24 hours?	Yes No		y test driving of customers' vehicles?	🗌 Yes 🗌 No		
Is cashier's booth bullet proof?			y transportation of customers?	🗌 Yes 🗌 No		
Access to Freeway?  0-1 mile  1-2 miles  2+ miles						
Are employees ASE trained and certified?  Yes No If yes, how many employees?						





Contractors												
Contractors license num	nber?					Years e	Years experience in trade?					
Estimated annual gross sales? Estimated # of jobs per year?												
Percentage of work sub-contracted out? % What type?												
If subs used, does in	nsured	: 🗌 Chec	k annually?	🗌 Dir	ectly supervise su	ubs?						
Average # of certificate	es colle	ected annu	ually?			Averag	∣e # of \	Naivers	of Subrogation n	needed?	,	
Indicate % of work con	nducted	d in each c	of the followi	ng opera	tions (must equal	l 100%	for each	):				
1) New Construct	tion				Remodeling					Service	e/Repair	
2) Commercial				Apts	/Condos/Tract Ho	omes			Single Custom Homes			
3) Interior			Exterio	or l	f exterior work do	one, wha	at is the	maximu	ım height exposu	ure?		
Any use of cranes, boor	ms or	similar hea	avy construct	tion equi	oment? 🗌 Yes	🗌 No						
Any work below grade?	? 🗌 Y	'es 🗌 No		N	ax Depth in feet							
Any confined spaces ex	posure	es? 🗌 Ye	s 🗌 No	If yes, pl	ease provide deta	ails on s	eparate	page –	include copy of w	vritten p	procedures and detail	s of
Confined Spaces Tra	aining.											
Any work involving asbe	estos,	hazardous	s product aba	atement,	chemical/petrole	um prod	lucts, US	SL&H, u	nderground tank	or pipe	replacement?	
Yes No If	yes, p	lease expla	ain -									
Does this risk conduct v	work fo	or the gove	ernment or c	ity munic	cipality? 🗌 Yes	🗌 No						
Is the applicant involve	ed in "V	Nrap Up" o	or "OCIP" pro	ojects	Yes 🗌 No 🛛 I	f yes, pl	ease pro	ovide pe	rcentage of total	payroll	dedicated to these	
projects, and advise de	tailed	procedure	s on how ap	plicant de	etermines employ	yee split	betweer	n these	projects and othe	er contr	acts/projects (not	
Involving "wrap up" or	"OCIP	".										
Indicate % of work con	nducteo	d in each c	of the followi	ng opera	tions or Mark not	t applica	ble - 🗌	N/A		1	<u></u>	
Blasting		Drilling			Light Pole Work			Demolition			Tunneling	
Grading		Wrecking			Multi Story Buildi	ings		Gas Mains			Crane Work	
Asbestos		Highway	Work		Scaffold set-up			Roofing			Concrete Tilt-up	
Sewer		Exterior F	Framing		Structural Steel			Bridge	Bridge Work		Excavation	
Supervisory only		Street/roa	ad work	work Spray painti				Dock/Sea Walls				
					Hotel/	'Motel	1					
Number of guest rooms	s?		Room ra	tes: 🗌	<\$50 🗌 \$50-\$10	00 🗌 \$	5100+	Rent r	ooms - 🗌 Daily	U We	ekly	
Any shuttle, limo or similar service?  Yes No If yes, please explain -												
Any Restaurant exposures? 🗌 Yes 🗌 No 🛛 Does it include 24 hour room service? 🗌 Yes 🗌 No 🛛 Bar or Lounge Area? 🗋 Yes 🗌 No												
Any entertainment provided?  Yes No If yes, please explain -												
Housekeeping exposures: Moving of furniture? 🗌 Yes 🗌 No 🛛 Mattress flipping or rotating? 🗌 Yes 🗋 No												
If yes, how often and # of employees involved in process?												
Janitorial Contractors												
Check appropriate expo	osures	in the follo	owing areas:		Education F	Facilities		🗌 Nui	rsing Homes		Apartment house	s
Hospitals		🗌 Airp	orts		Office Build	dings		🗌 Sto	res		Fire/Flood/Restor	ration
Government		🗌 Mus	eums	Medical Offices		🗌 Hot	Hotels Manufacturing Plants		ants			
Indicate % of services provided (must equal 100%):												
General cleaning*		Chimney	cleaning		Debris Clearing		Exterior window cleaning above 1 <sup>st</sup> floor					
Industrial cleaning		Ceiling T	ile cleaning		landscaping		He	Heating, A/C ventilation service				
Carpet Cleaning	Carpet Cleaning Elevator maintenance Parking lot cleaning Aircraft service and maintenance											
Snow removal		Maid/hou	usekeeping s	ervices	Fire/flood	d restora	tion	Ser	vicing/cleaning c	of hoods	s/filters/grease traps/	etc
Pest control         Floor waxing and refinishing         Crime scene clean-up         Pressure or steam washing operations												
* General Cleaning includes operations such as vacuuming, dusting, wastebasket trash pick up, floor and rug cleaning, restroom clean-up												
Do employees work in pairs or more? 🗌 Yes 🗌 No Employees supervised? 🗌 Yes 🗌 No Direct or Roving supervision?												



Landscaping					
Any tree trimming performed that is off the ground?	Any boulder or tree removal performed?				
Any use of tractors, loaders or similar equipment?	Any highway or median work conducted?				
Any use of chippers, mulchers, cherry pickers, booms or other similar equ	ipment? Yes No				
If yes, please explain -					
Any use of pesticides or fertilizers?  Yes No					
If yes, is the application completed by -  Employee?  Outside Ve	ndor?				
Any debris removal or land clearing activities?  Yes No					
If yes, please explain -					
Manufacturing	g – Machine Shops				
Any punch press or press brake machinery/equipment?  Yes No	Machine Guarded: Point of operation Drive Mechanism				
Age of machinery: □ <2 yrs □ 2-5 yrs □ 5-10 yrs □ 10+ yrs	Accessible moving parts guarded on machinery/equipment?  Yes No				
Types of machines (must equal 100%) - Heavy Mid Light	Any Computer Network Controlled (CNC) machinery?  Yes No				
% of off-premise operations: If yes, where/what for?					
Is building properly ventilated?	Is proper dust collection system in place?				
Restaurants					
Entertainment provided?	Bar or separate lounge area?				
Fast Food? Yes No	Any catering?  Yes  No				
Number of: Hosts Waitpersons Bartenders	If yes, radius of operations: miles % of exposure -				
Valet Busboys Cooks	Any delivery? Yes No Delivery hours - to				
Average price of entrée?  <\$5 \$5-\$15 \$15+	If yes, radius of operations: miles % of exposure -				
Servicing, cleaning of hoods/filters/grease traps or related systems provided by: 🗌 Outside vendor 🔲 Employees					
Retail / Wholesale					
Type of Merchandise?					
Gross Receipts: Wholesale % Retail % Ware	housing? 🗌 Yes 🗌 No				
Any repacking or repackaging operations?  Yes No					
If yes, please explain operations:					
Assembly exposure?  Yes No					
If yes, please explain exposure:					
Any distribution exposure? 🗌 Yes 🗌 No 🛛 If yes, by common carrier of	or does insured have a trucking exposure? Please explain on separate page.				





Trucking					
Type of Authority: a) 🗌 Common Carrier 🔲 Contract Carrier 🗌	Private 🔲 Brokerage 🗌 Exempt				
b) 🗌 Regular Route 🗌 Irregular Route					
Carrier Operations:  California Only Interstate					
Length of Haul with Total % = 100%:					
Under 50 Miles %	50 – 200 % 201 – 300 %				
301 – 500 %	501 – 1,000 % Over 1,000 %				
Filings: DOT# PUC# DMV/MCP#	Not Applicable				
Please Check the Questions and Attached the Applicable Data:					
Motor Carrier Identification Report, MCS-150: 🗌 Attached or 🗌 Not App	licable				
Cargo Classification: 🗌 See attached MCS-150 or 🗌 See below (check a	II that apply):				
General Freight Logs, Poles Beams, Lumber Liquids/C	Gases Grain, Feed, Hay Chemicals				
Household Goods     Building Materials     Intermod	dal Containers 🗌 Coal, Coke 📄 Commodities Dry Bullion				
Metal Sheets, Coils, Rolls Mobile Homes Passenge	ers 🗌 Meat 🗌 Refrigerated Food				
Motor Vehicles Machinery, Large Objects Oilfield Equipment Garbage, Refuse, Trash Beverages					
Driveway/Towaway     Fresh Produce     Livestock	k 🗌 U.S. Mail 🗌 Paper Products				
Other					
Drivers: a) Number of Drivers b) Number of Owner/Operators used					
- Percentage where the Motor Carrier will provide workers' compensation for the Owner/Operators %					
- Percentage where the Motor Carrier will agree with the Owner/Operator that the Owner/Operator					
assumes the responsibilities of an Employer for the performance of work: %					
c) If Owner/Operators used, please attach copy of contract: 🗌 Attached or 🗌 Not Applicable					
d) Number of company drivers with Motor Carrier at least 12 months:					
Number of Owner/Operator with Motor Carrier at least 12 months: or 🗌 Not Applicable					
e) Number of Non-Union: Union:					
f) Do the drivers load and unload their trucks? 🗌 No 📋 Yes (please provide detail of the types of materials loaded/unloaded					
and any equipment used:					
Is the applicant enrolled in the DMV Pull Program?  Yes No If so, how often?					
Is the applicant enrolled in the CHP BIT Program? 🗌 Yes 🗌 No					

Signature of Applicant:	Date:	
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Signature of Producer: \_\_\_\_\_ D